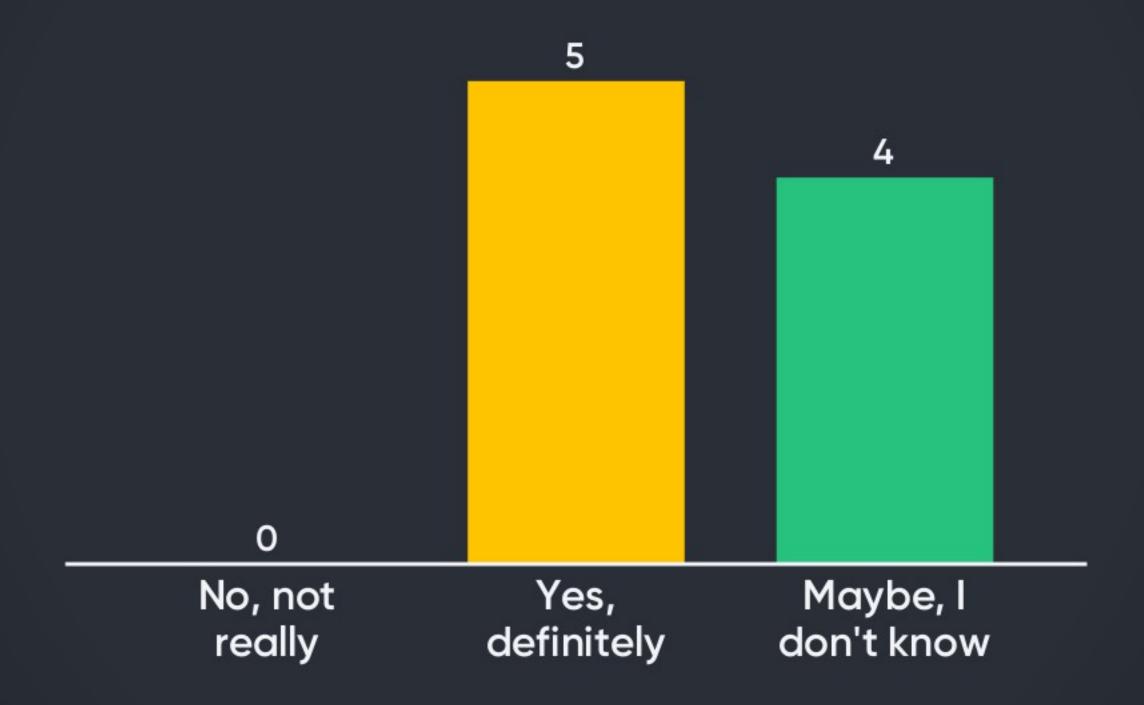
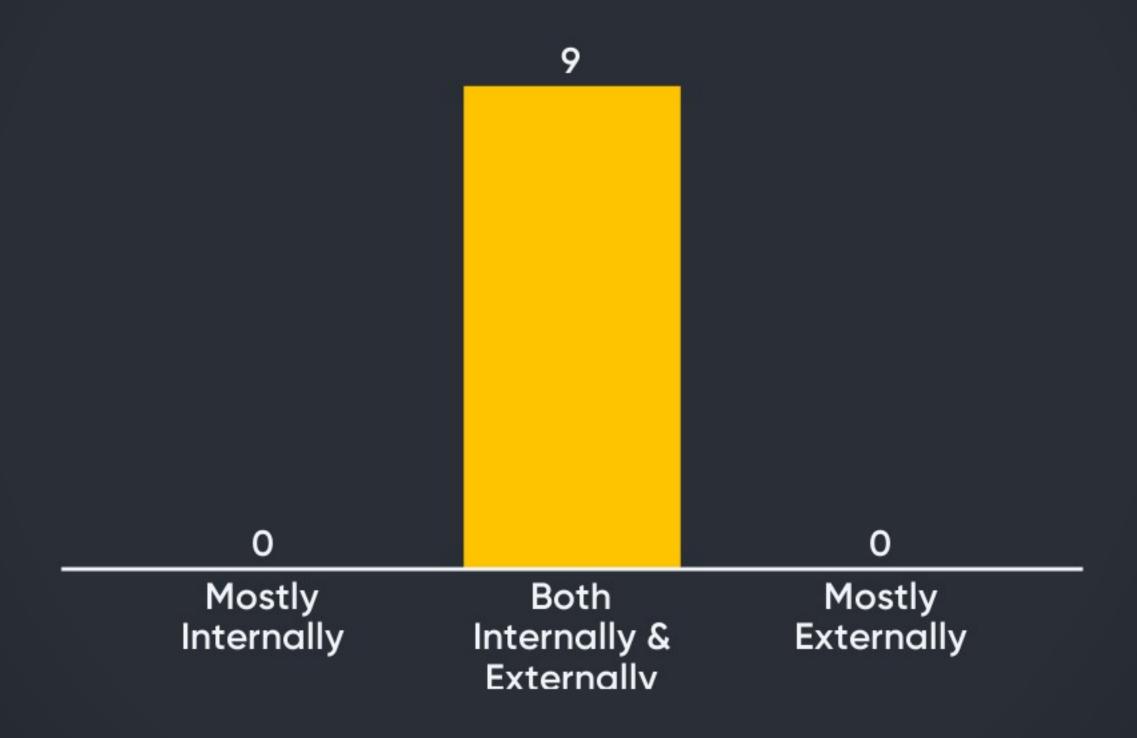
Do you think COMM can be improved?



Do you think we should improve COMM?

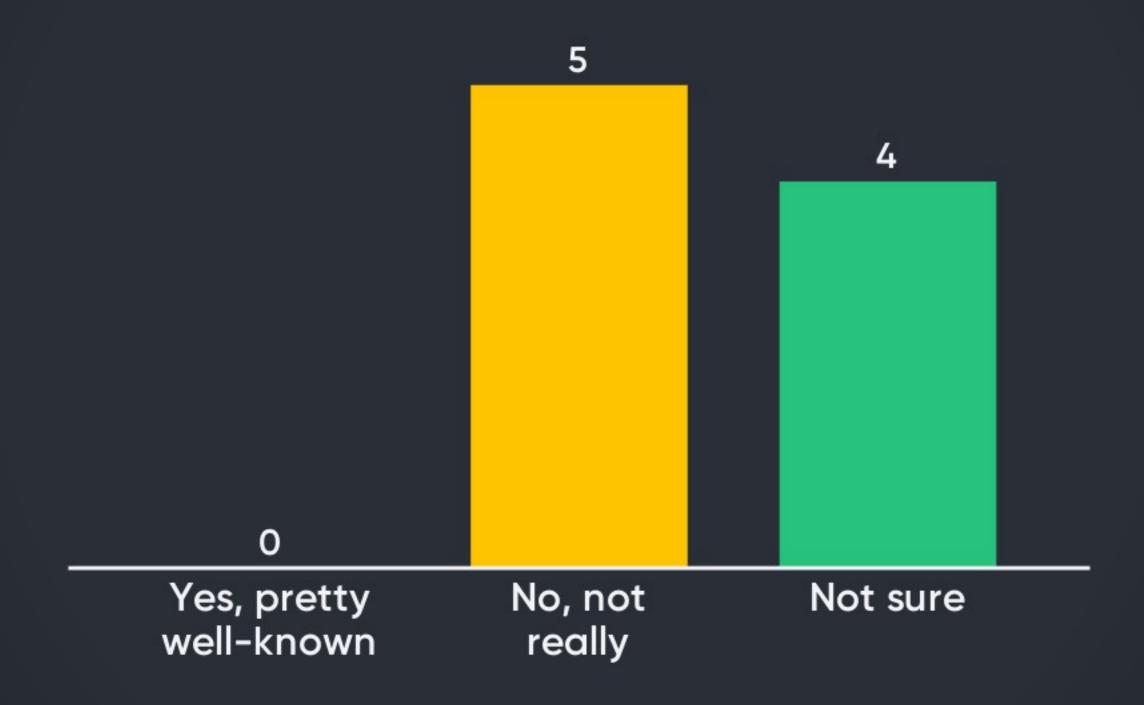


What should be improved?

```
wg intermediate info
                            regular telecons
 instrumentalists and
                work between meetings
observers
  issues in the community
                                   promote iachec
      comm w science community
                                       visibility of
           if with instrum consortia
    updates on the progress
                                  newletters
              calibration teams' work
   outside talks posters community awareness
                 information exchange
 bridge between
```



Do you think IACHEC is well-known?



How can we improve COMM internally?

track milestones easier access to wiki

talk more explain what iachec is
document repository wg trimestrial telecon
organization announce goals of iachec
wgs working as wgs mutual invitation cal mtg

regular telecons

conference booths iachec meetings at confer

bi-montly telecons wg iachec website pages
slack email lists on webpage meeting exposure
centralized outreach missions's newsletters
regular email updates
news letter
track progress slack channel

How can we improve COMM externally?



How can we improve IACHEC's exposure?

write pa

```
posters and talks social media
more iachec poster twitter facebook
special sessions head
twitter presence hashtag
conference sessions
more iachec slides
head newsletter more iachec talks
athena newsletter
```

Internally:

- Regular telecons (2-3 months)
- Slack channel (Kristin)
- Regular email updates
- (Centralized) Easy to manage email lists
- More structured way of working
- Set goals
- Follow progress
- Highly visible document repository

Externally:

- Centralised Helpdesk, connecting helpdesks, single email contact
- Whenever anyone goes to a conference, bring the IACHEC poster.
- Helpdesk made obvious on poster
- Facebook, Twitter, YouTube
- Centralised outreach
- A way to collate frequency of issues

Exposure:

- Have news items on IACHEC in other newsletters (mission newsletters) every time there's something newsworthy (like a meeting, the yearly report, a paper)
- #iachec hashtag for Twitter